

**DEER PARK UFSD
BOARD OF EDUCATION
OPEN MEETING AGENDA
FEBRUARY 26, 2014
ADMINISTRATION OFFICE - 8:15 p.m.**

- I. Call to Order.
- II. Roll Call, Members, Board of Education.
- III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes of the Open Meeting of January 28, 2014 and the work session meeting of February 11, 2014.

- IV. **PRESENTATIONS**

***INTRODUCTION TO THE
2014-2015 BUDGET PROCESS***

~~~

- V. **NEW BUSINESS:**

- 1. DISPOSAL OF EQUIPMENT AT HIGH SCHOOL**

*Recommend that the Board of Education approve the following resolution:*

**RESOLVED**, that the Board of Education approve the disposal of a scantron test scorer at the High School which is beyond repair.

## **2. JOINT MUNICIPAL COOPERATIVE BIDDING RESOLUTION**

*Recommend that the Board of Education approve the following resolution:*

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for Tutorial & Special Education Services for Students, Western Suffolk BOVES & Component School Districts – RFP #12-01P/Opened April 25, 2012; Original Contract Term: July 1, 2012 through June 30, 2013; Extension Contract: July 1, 2013 through June 30, 2014; and

WHEREAS, the Deer Park Union Free School District, an educational/municipal corporation is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the District is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Initiative in the areas mentioned above; and

WHEREAS, with respect to all activities conducted by the Western Suffolk BOCES, the District wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, and reporting the results to the District.

BE IT RESOLVED that the District hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

BE IT FURTHER RESOLVED that the District hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

BE IT FURTHER RESOLVED that this Agreement with the District shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

## VI. APPROVAL OF SCHEDULES

Recommend, that the Board of Education approve the following schedules collectively:

### NON-INSTRUCTIONAL

#### SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)

##### **Lawrence Mangan**

Memorial

Position: Duplicating Machine Operator III

Salary/Step: \$52,713 Step 10

Effective 2/6/2014

Reclassified as per Civil Service certification. Salary prorated at \$20,680

#### SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)

##### **Nicholas Baldassare**

Transportation

Position: Bus Driver

Salary/Step: \$21.50/hr

Effective 2/10/2014

From Substitute Driver to Regular Driver

#### SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)

##### **Joanne Carberry**

District Office

Position: Secy to Assistant Superintendent

Salary/Step:

Effective 7/31/2014

Resignation for the purpose of Retirement

##### **Elaine Colapinto**

Deer Park High School

Position: School Nurse

Salary/Step:

Effective 7/1/2014

Resignation for the purpose of Retirement

**Jessie Johnson**

Transportation

Position: Bus Driver

Salary/Step:

Effective 1/31/2014

Resignation. No outstanding obligation to the district.

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Marie Fleming**

Deer Park High School

Position: Teacher Aide

Salary/Step:

Effective 1/27/2014 - 2/28/2014

Paid LOA (FMLA) 1/27/14-2/5/14 Unpaid LOA (FMLA) 2/6/14-2/28/14

**Dianna Fornieri**

John F Kennedy Intermediate School

Position: Non-Instructional Aide

Salary/Step:

Effective 11/18/2013 - 4/26/2014

Unpaid Medical LOA

**Spencer Papszycki**

Deer Park High School

Position: Night Custodian

Salary/Step:

Effective 2/1/2014 - 2/9/2014

Extension of Unpaid LOA (FMLA)

**Roy Wesley**

Transportation

Position: Bus Driver

Salary/Step:

Effective 1/11/2014 - 2/5/2014

Extension of Unpaid Medical LOA (FMLA)

**SCHEDULE -- TRN --TRANSFERS (Non-Instructional)**

**Walter, Jr. Wojnarowski**  
John F Kennedy Intermediate School  
Position: Night Custodian  
Salary/Step: \$56,558 Step 10  
Effective 1/28/2014  
TRANSFER from Groundsman to Night Custodian. Salary prorated at \$23,711

**INSTRUCTIONAL**

**SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)**

**Vincent Loscalzo**  
District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100/day  
Effective 2/24/2014  
Certifications: Visual Arts, Childhood Ed 1-6

**SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)**

**Kelly Lyons**  
John F Kennedy Intermediate School  
Position: Permanent Substitute  
Salary/Step: \$115/day  
Effective 10/15/2013 - 1/24/2014  
CHANGE OF END DATE FOR PERM SUB POSITION

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Instructional)**

**Lorraine Cassillo**  
Robert Frost Middle School  
Position: Teaching Assistant  
Salary/Step:  
Effective 6/30/2014  
Resignation for the purpose of retirement.

**JoAnne Chludzinski**  
Robert Frost Middle School  
Position: Elementary Teacher  
Salary/Step:  
Effective 6/30/2014  
Resignation for the purpose of Retirement

**Debra Gritman**

John F Kennedy Intermediate School  
Position: Special Education Teacher  
Salary/Step:  
Effective 6/30/2014  
Resignation for the purpose of retirement.

**Annamarie Gruttadaurio**

John Quincy Adams School  
Position: Teaching Assistant  
Salary/Step:  
Effective 7/1/2014  
Resignation for the purpose of Retirement

**Nancy Speruta**

Deer Park High School  
Position: Library Teacher  
Salary/Step:  
Effective 6/30/2014  
Resignation for the purpose of retirement.

**Joseph Sundermier**

Deer Park High School  
Position: Science Teacher  
Salary/Step:  
Effective 6/30/2014  
Resignation for the purpose of retirement.

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Jessica Adamo**

Deer Park High School  
Position: MathTeacher  
Salary/Step:  
Effective 1/21/2014 - 4/4/2014  
CHANGE OF DATES for Paid Maternity Sick LOA (FMLA)

**Nicole Alvanos**

Robert Frost Middle School  
Position: Special Education Teacher  
Salary/Step:  
Effective 2/13/2014 - 2/23/2014  
Extension of Paid Maternity LOA (FMLA)

**Pamela Arcuri**

May Moore School  
Position: Elementary Teacher  
Salary/Step:  
Effective 1/29/2014 - 2/28/2014  
Paid Medical LOA (FMLA)

**Janice Giglio**

May Moore School  
Position: Teaching Assistant  
Salary/Step:  
Effective 1/23/2014 - 2/2/2014  
Extension on Unpaid LOA (FMLA)

**Karen Harker**

Robert Frost Middle School  
Position: Reading Teacher  
Salary/Step:  
Effective 2/1/2014 - 2/28/2014  
Extension of Paid LOA (FMLA)

**Kelly Lyons**

Robert Frost Middle School  
Position: Teaching Assistant  
Salary/Step:  
Effective 10/15/2014 - 1/24/2014  
CHANGE OF DATES FOR LOA (returning early)

**Shvonne Romanitch**

John Quincy Adams School  
Position: Elementary Teacher  
Salary/Step:  
Effective 3/21/2014 - 5/9/2014  
Paid Maternity Sick LOA (FMLA)

**Audrey Schulter**

John F Kennedy Intermediate School  
Position: Elementary Teacher  
Salary/Step:  
Effective 2/25/2014 - 4/27/2014  
Paid Medical LOA (FMLA)

**Donna Tenaglia**

John Quincy Adams School

Position: Teaching Assistant

Salary/Step:

Effective 2/10/2014 - 2/28/2014

Paid LOA (FMLA)

**SCHEDULE -- TR -- TRANSFERS (Instructional)**

**Kelly Lyons**

Deer Park High School

Position: Teaching Assistant

Salary/Step:

Effective 1/27/2014

TRANSFER from JFK to HighSchool due to student needs at the building

**Christina Marra**

Robert Frost Middle School

Position: Permanent Substitute

Salary/Step:

Effective 12/4/2013 - 5/31/2014

TRANSFER from HS to RF (for Alvanos from 12/4/13-2/12/14)

**Ariel Miano**

Deer Park High School

Position: Permanent Substitute

Salary/Step:

Effective 1/21/2014 - 5/31/2014

TRANSFER from RF to HS (for Adamo from 1/21/14-4/4/14)

**Joseph Verdicchio**

Robert Frost Middle School

Position: Teaching Assistant

Salary/Step:

Effective 1/27/2014

TRANSFER from HS to RF due to student individual needs at the building



**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Ryan Argenziano**

Deer Park High School

Position: Varsity Head Baseball Coach  
Salary/Step: \$6892.16 11 Units/Step 5+  
Effective 3/3/2014 - 6/7/2014

**Thomas Brouillard**

Deer Park High School

Position: Varsity Head Spring Boys Track Coach  
Salary/Step: \$5072.97 10.5 Units/Step 4  
Effective 3/3/2014 - 6/7/2014

**Anthony Cinquemani**

Deer Park High School

Position: Varsity Asst Softball Coach  
Salary/Step: \$5325.76 8.5 Units/Step 5+  
Effective 3/3/2014 - 6/7/2014

**Kevin Cogan**

Robert Frost Middle School

Position: 7/8th Grade Girls Head Spring Track Coach  
Salary/Step: \$4385.92 7 Units/Step 5+  
Effective 3/3/2014 - 6/7/2014

**Kristin Engel**

Deer Park High School

Position: Varsity Head Girls Lacrosse Coach  
Salary/Step: \$5314.54 11 Units/Step 2  
Effective 3/3/2014 - 6/7/2014

**Michael Gennaro**

Deer Park High School

Position: JV Head Softball Coach  
Salary/Step: \$5325.76 8.5 Units/Step 5+  
Effective 3/3/2014 - 6/7/2014

**John Heeg**

Robert Frost Middle School

Position: 7/8th Grade Boys Head Spring Track Coach  
Salary/Step: \$4385.92 7 Units/Step 5+  
Effective 3/3/2014 - 6/7/2014

**Keri Inghilterra**

Robert Frost Middle School

Position: 7/8 th Grade Head Softball Coach

Salary/Step: \$4385.92 7 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Caryn Kaplan**

Deer Park High School

Position: JV Head Boys Tennis Coach

Salary/Step: \$5012.48 8 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Ted Kockenmeister**

Robert Frost Middle School

Position: 7/8th Grade Head Baseball Coach

Salary/Step: \$4385.92 7 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Chris LoPiccolo**

Deer Park High School

Position: Varsity Asst Baseball Coach

Salary/Step: \$5325.76 8.5 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Craig Mangio**

Robert Frost Middle School

Position: 7/8th Grade B&amp;G Swimming Coach

Salary/Step: \$4385.92 7 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Kevin Marner**

Deer Park High School

Position: Varsity Asst Spring Girls Track Coach

Salary/Step: \$5325.76 8.5 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**John McCaffrey**

Deer Park High School

Position: Varsity Head Softball Coach

Salary/Step: \$6892.16 11 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Michael McLaughlin**

Deer Park High School

Position: Varsity Head Boys Lacrosse Coach

Salary/Step: \$6892.16 11 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Greg Menig**

Deer Park High School

Position: Varsity Head Girls Golf Coach

Salary/Step: \$5639.04 9 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Alex Mesimeris**

Deer Park High School

Position: Varsity Head Boys Golf Coach

Salary/Step: \$5639.04 9 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**James Petti**

Deer Park High School

Position: Varsity Head Spring Girls Track Coach

Salary/Step: \$6578.88 10.5 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Nina Ragone**

Deer Park High School

Position: JV Head Girls Lacrosse Coach

Salary/Step: \$4106.69 8.5 Units/Step 1

Effective 3/3/2014 - 6/7/2014

**Tyler Ray**

Deer Park High School

Position: JV Head Baseball Coach

Salary/Step: \$4106.69 8.5 Units/Step 4

Effective 3/3/2014 - 6/7/2014

**Nicholas Sepe**

Deer Park High School

Position: Varsity Asst Spring Boys Track Coach

Salary/Step: \$4106.69 8.5 Units/Step 3

Effective 3/3/2014 - 6/7/2014

**Anthony Tannacore**

Deer Park High School

Position: Varsity Head Boys Tennis Coach

Salary/Step: \$6892.16 11 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Brian Tower**

Deer Park High School

Position: JV Head Boys Golf Coach

Salary/Step: \$4385.92 7 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**Allison Trevaskis**

Deer Park High School

Position: Varsity Asst Girls Lacrosse Coach

Salary/Step: \$3865.12 8 Units/Step 2

Effective 3/3/2014 - 6/7/2014

**Keri Zuk**

Robert Frost Middle School

Position: 7/8th Grade Girls Head Lacrosse Coach

Salary/Step: \$4385.92 7 Units/Step 5+

Effective 3/3/2014 - 6/7/2014

**SCHEDULE 14/BP-748 - SCHEDULES OF BILLS PAYABLE**

|                 |                      |           |                |
|-----------------|----------------------|-----------|----------------|
| *WORKERS' COMP. | Daily Check Register | 1/21/2014 | \$998.75       |
| *WORKERS' COMP. | Daily Check Register | 1/23/2014 | \$8,664.52     |
| *WORKERS' COMP. | Daily Check Register | 1/24/2014 | \$4,805.12     |
| *RESERVE FUND   | #4                   | 1/31/2014 | \$26,647.90    |
| *TRUST & AGENCY | #7                   | 1/31/2014 | \$2,922,718.18 |
| *GENERAL FUND   | #29                  | 1/31/2014 | \$95,462.14    |
| WORKERS' COMP.  | Daily Check Register | 1/31/2014 | \$2,194.50     |
| *SCHOOL LUNCH   | #9                   | 2/4/2014  | \$107,278.89   |
| *CAPITAL FUND   | #12                  | 2/4/2014  | \$2,400.00     |
| *FEDERAL FUND   | #16                  | 2/4/2014  | \$6,638.95     |
| *GENERAL FUND   | #30                  | 2/4/2014  | \$759,959.45   |
| WORKERS' COMP.  | Daily Check Register | 2/5/2014  | \$8,664.52     |
| WORKERS' COMP.  | Daily Check Register | 2/10/2014 | \$2,279.58     |
| WORKERS' COMP.  | Daily Check Register | 2/12/2014 | \$375.00       |
| WORKERS' COMP.  | Daily Check Register | 2/12/2014 | \$8,664.52     |
| WORKERS' COMP.  | Daily Check Register | 2/18/2014 | \$2,804.88     |
| SCHOOL LUNCH    | #10                  | 2/25/2014 | \$127,871.91   |
| FEDERAL FUND    | #17                  | 2/25/2014 | -\$1,681.43    |
| GENERAL FUND    | #31                  | 2/25/2014 | \$1,899,523.65 |

## **SCHEDULE B14-D-001 – BID AWARD**

Bids for Bid # BDP14-001 DPTA Books were received and opened at 11:00 AM on January 31, 2014.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

Advanced Educational Products  
BMI Educational Services  
Business Services  
Complete Book and Media Supply, LLC  
Follett Educational Services

Present at bid opening: Lauren von Ende, Purchasing Agent and Margaret Jacobs, Account Clerk Typist.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications. See attached in file for pricing.

Advanced Educational Products  
BMI Educational Services  
Business Services  
Complete Book and Media Supply, LLC  
Follett Educational Services

## **SCHEDULE 14-E-372 – EXPLANATION OF BUDGETARY TRANSFERS**

#T14, #15

## **SCHEDULE 14-F-241, 242 – CONTRACT REPORT**

## **SCHEDULE 2-H-14 – HOME TEACHING (regular & S/E)**

(confidential)

## **SCHEDULE 2-S-14 – SPECIAL TRANSPORTATION**

(confidential)

## **SCHEDULE 2-SE-14 – COMMITTEE RECOMMENDATIONS**

(confidential)

**VII. RECEIPT OF SCHEDULES**

*Recommend that the Board of Education approve the following receipt of schedules collectively:*

**SCHEDULE 14-A-418- TREASURERS REPORT**

|                          |                                    |         |
|--------------------------|------------------------------------|---------|
| Statement of Revenues* - | General Fund -                     | January |
|                          | Federal Fund -                     | January |
|                          | School Lunch Fund -                | January |
| Treasurer's Report -     | January                            |         |
| Cash Flow -              | January                            |         |
| Claims Audit Report -    | January 1, 2014 - January 31, 2014 |         |

**SCHEDULE 14-B-748 - APPROPRIATION BUDGET STATUS REPORT**

|                                     |                               |         |
|-------------------------------------|-------------------------------|---------|
| Appropriation Budget Status Report* | General Fund -                | January |
|                                     | Capital Fund (Regular/Bond) - | January |
|                                     | Federal Fund -                | January |
|                                     | School Lunch Fund -           | January |
| Extra-Classroom Activities Funds    | High School -                 | January |
|                                     | Robert Frost -                | January |
| Trial Balance (January)             | General Fund                  |         |
|                                     | School Lunch                  |         |
|                                     | Workers' Comp. & Unemployment |         |
|                                     | Federal Fund                  |         |
|                                     | Capital Projects              |         |
|                                     | Trust & Agency                |         |
|                                     | Private Purpose Trust         |         |
|                                     | Flexible Benefits             |         |

**VIII. PUBLIC BE HEARD**

**IX. QUESTIONS/COMMENTS/CONCERNS, Board of Education**

**X. ADJOURN**

